



## CIVIL RIGHTS NONDISCRIMINATION STATEMENTS

- **USDA Nondiscrimination Statement:**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

**NOTE: If the material is too small to contain the full statement, the material, at a minimum, must include the following statement:**

- **This institution is an equal opportunity provider.**
- **Esta institución es un proveedor que ofrece igualdad de oportunidades.**

- **MSDE Nondiscrimination statement:**

The Maryland State Department of Education does not discriminate on the basis of age, ancestry/national origin, color, disability, gender identity/expression, marital status, race, religion, sex, or sexual orientation in matters affecting employment or in providing access to programs and activities and provides equal access to the Boy Scouts and other designated youth groups. For inquiries related to Department policy, please contact:

Equity Assurance and Compliance Office  
Office of the Deputy State Superintendent for Finance and Administration  
Maryland State Department of Education  
200 W. Baltimore Street - 6th Floor  
Baltimore, Maryland 21201-2595  
410-767-0426 - voice  
410-767-0431 - fax  
410-333-6442 - TTY/TDD



## ST. ELIZABETH SCHOOL

Helping Students with Special Needs Go the Distance

### 2019-2020 School Year Procedure for Filing Complaints

St. Elizabeth School

School Meals Program

Anyone wishing to file a discrimination complaint regarding the operation, benefit issuance, and discrimination in the School Meals Program should forward information via email or letter to:

Robert Mahoney, Food Service Manager

St. Elizabeth School

801 Argonne Dr.

Baltimore, MD 21218

[rmahone@stelizabeth-school.org](mailto:rmahone@stelizabeth-school.org)

If complaint cannot be resolved satisfactorily by Bobby Mahoney, the complaint will be addressed by Michael Thorne, Executive Director.

SES is an equal opportunity provider

Esta institucion es un proveedor que ofrece igualdad de oportunidades